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Academic Council Meeting Agenda and Minutes, April 1, 1985

Elizabeth Harden

Wright State University - Main Campus

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TO: Members of the Academic Council and University Faculty
FROM: Elizabeth Harden, Vice President of the University Faculty
SUBJECT: Agenda for Academic Council on Monday, April 1, 1985,
3:10 p.m. Place: Rear Section of the University
Center Cafeteria

- I. Call to Order
- II. Approval of Minutes of March 4, 1985
- III. Report of the President
- IV. Report of the Steering Committee: Elizabeth Harden
- V. Report of the Standing Committees
 - A. Budget Review: Jim Jacob
 - B. Curriculum: Peter Bracher
 - C. Faculty Affairs: Stephen Renas
 - D. Library: Terry McKee
 - E. Student Affairs: Judith Davis
- VI. Old Business
 - A. Faculty Emeritus Policy -- Stephen Renas, Chairer, University Faculty Affairs Committee
 - B. Constitution and Bylaws Revisions -- Creighton Phelps, Chairer, Quadrennial Review Committee
 - C. Recommendations for Constituency Composition and Election Changes -- Larry Kurdek, Chairer, Calendar and Elections Committee
- VII. New Business -- None
- VIII. Announcements and Special Reports
- IX. Adjournment

EH/dc

ACADEMIC COUNCIL

MINUTES

April 1, 1985

- I. In the absence of Provost Ferrari, Elizabeth Harden, Faculty Vice-President, called the meeting to order at 3:10 p.m. in the Cafeteria Extension of the University Center.

Present: C. Barbour, D. Barr, A. Bassett, K. Beers, W. Brown, D. Carlson, J. Castellano, D. Cullman, B. Denison, R. Dixon, J. Eastep, J. Fox, J. Gayer, J. Halki, E. Harden, J. Kane, R. Kegerreis, B. Kintner, T. Knapke, B. Mathies, P. Moore, S. Peterson, C. Phelps, A. Smith, J. Sullivan, C. Taylor, D. Thomas

Absent: S. Bowen, M. Ferrari, A. Islam, J. Lancaster, C. Maneri, S. Renas, R. Schosser, J. Sealander, J. Smith

- II. A motion was made, seconded, and passed to approve the minutes of the March 4, 1985 minutes as presented.

- III. Report of the President. There was no formal report; however, President Kegerreis presented a report in jest in acknowledgment of April Fool's Day.

- IV. Report of the Steering Committee, Robert Dixon, reporting:

A. Agenda items for the March 7 & 14 meetings:

1. Faculty Compensation. James Jacob, University Budget Review Committee Chair, reported that prospects for substantial salary augmentation are very encouraging; discussions with the Board of Trustees are continuing.
2. Nursing Proposal. It was agreed that since the Steering Committee, the Council of Deans, and the Faculty Affairs Committee had endorsed the proposal, no further processing was necessary.
3. President Kegerreis's Retirement. At the Spring Quarter General Faculty Meeting, May 6, President Kegerreis will be accorded special recognition for his leadership and service; a reception in his honor will be held immediately following the faculty meeting.
4. University Library Committee Presentation. The Steering Committee has requested that Terry McKee, University Library Committee Chair, make a presentation (using visual aids) at the May Academic Council Meeting concerning the Computer Center and Library building expansion.
5. Items Not Presented Formally at University Faculty Meetings. Generally, issues that are considered major policy matters are presented to the Academic Council, the faculty, and the Board of Trustees for approval. Items of a more restricted nature are approved by the Council and become part of general operating procedures. Three such issues this year are:

- a. Admission Policy for Superior High School Students
 - b. Addition of the Executive Vice Provost for Planning and Budgeting (as a non-voting member) to the University Budget Review Committee
 - c. Proposal from the University Honors Committee to amend its charter--to broaden the range of courses that can be designated as honors courses.
6. Academic Council/Faculty Meeting Dates. Meeting dates for the May Academic Council and the Spring Quarter General Faculty meetings fall on consecutive dates this year--May 6 & 7. The General Faculty agenda must be, in part, tentative and speculative, depending on the actions of the Academic Council the preceding day. The Calendar and Elections Committee has been requested to explore the possibility of changing the faculty meeting date to provide greater distancing.
 7. Other Items. The Steering Committee discussed items for the April edition of Facultyline; agreed that a mace (carried by the Grand Marshal at commencement) would add an effective ceremonial dimension; endorsed the concept of a procedures manual which would clarify day-to-day operational procedures; agreed that the Academic Council's representative to the Athletic Council should present a report in May; reaffirmed its position that major administrators should not be members of the University Promotion and Tenure Committee (aside from those specified in the current University PTR guidelines); and approved the agenda for today's Academic Council meeting.

V. Report of Standing Committees

A. University Budget Review Committee, James Jacob, Chair

In the absence of Mr. Jacobs, Elizabeth Harden reported that the committee has been meeting regularly and has been focusing on University Budget augmentations.

B. University Curriculum Committee, Peter Bracher, Chair, reporting:

1. General Education Implementation. On April 8 the committee will begin a series of special meetings dealing with the implementation of general education. As a first step in that process, the committee expects to have (to the deans of the colleges who will be developing general education courses) a formal request to appoint and activate course committees.
2. Concern of Noncontact Credit. As a result of continuing concerns about noncontact credit (courses where there's a discrepancy between credit hours and classroom hours) the UCC will be asking the Provost to reopen the question of class schedules and to develop, in conjunction with the

deans, a realistic schedule that will allow courses to conveniently match credit hours and classroom hours. There will be a great deal of program revision in the next couple of years as general education is implemented.

C. University Faculty Affairs Committee, Stephen Renas, Chair

In the absence of Mr. Renas, there was no formal report; the Faculty Emeritus Policy is scheduled as Old Business of today's agenda.

D. University Library Committee, Terry McKee, Chair, reporting:

1. Mr. McKee reported on the status of the cooperative on-line library system.

- a. This computer system will integrate various library functions such as circulation, acquisition, reserve, cataloging, and audio visual distribution; it will also function as a computerized catalog.

Initially, there will be fifteen public access terminals in the library. This will allow a search by author, by title, by subject, or by using combinations of various attributes. By using just part of a call number a searcher can see what books are adjacent to a specific book on the shelf; it is possible to browse the shelf from the terminal. A searcher can find the location of a volume, can determine if it is on the shelf or checked out, and can put a hold on it. There will be several printers available for literature searchers.

In the not-so-distant future this system will be enhanced to accommodate phone-in capability.

There will be access with the fully compatible system of the Dayton-Montgomery County Library and with the Cleveland Public Library Catalog. There will also be access to the Ohio University State system, but since it is not compatible, commands will be used for that system.

Renewed interest is expected from the University of Dayton, Wittenberg University, and AFIT in joining this system since economically it will be far superior for them to join an existing system rather than starting their own.

With such expansion, there will be support for additional terminals across campus for use outside the library.

Installation of equipment is expected to begin in April; the system should be up and loaded by the beginning of Fall Quarter 1985.

E. University Student Affairs Committee, Judith Davis, Chair, reporting:

1. Ms. Davis reviewed the written report (reference Attachment A).

- a. Concerning the signs to be posted in the physical education building locker rooms and in prominent areas in the tunnels, Ms. Davis was asked to relay information to the Student Affairs Committee that skateboarding and biking is not permitted at any time in the tunnels. This policy was acted upon at the May 7, 1984 Academic Council meeting.

VI. Old Business

A. Faculty Emeritus Policy, Clyde Barbour, reporting:

1. Mr. Barbour reviewed the Emeritus Policy (reference Attachment B):

The Faculty Affairs Committee moves that the following two paragraphs replace the first two paragraphs of Section Two, page 30 in the Faculty Handbook:

Emeritus status may be conferred upon retiring teaching and administrative faculty by the Board of Trustees upon recommendation of the candidate's department or equivalent academic unit.

No fixed number of years need to be served, but it is understood that the candidate shall have contributed a significant portion of his or her professional career to meritorious service to Wright State University. Emeritus professors shall be regarded as honored members of the department, college, and university faculties of which they were an active part before retirement. As such, they shall be entitled to represent the university on appointment by the President at academic ceremonies of other universities and organizations, to participate in all social and ceremonial functions of the university, and to use the facilities of the university. They may serve on university committees as advisors without vote.

Discussion: Concern was expressed about the transmittal process and about emeritus professors serving on university committees as advisors without vote.

2. A motion was made, seconded and approved to refer the Emeritus Policy back to the committee for clarification of the transmittal process and of emeritus professors serving on university committees.

B. Recommendations for Constituency Composition and Election Changes, Larry Kurdek, reporting:

1. Mr. Kurdek reviewed the Calendar and Elections Committee written report (reference Attachment C, page 1.)

Elections

Past elections have run into difficulties because of wasted nomination ballots and because nominated candidates often were not interested in running. The Calendar and Elections Committee recommends the following procedure to address these difficulties:

- a) Each constituency will provide the C & E Committee the names of at least two nominees for each vacant position;
- b) Each constituency will develop its own procedures for obtaining nominations and will forward a description of these procedures to the C & E Committee;
- c) Each constituency will submit ballots and the results of the election to the C & E Committee; and
- d) The C & E Committee will run the election based on the list of nominees provided such that one candidate is selected for each position.

Following discussion, question was called.

Motion approved by voice vote.

2. Mr. Kurdek reviewed the representation on Academic Council by constituency (reference Attachment C, pp 2-3.)

Discussion: There was disapproval expressed of the rationale of the proposal.

A motion was made and seconded to remove the rationale from the proposal; i.e., starting with the last sentence in the first paragraph: "Three reasons justify this proposal: a), b), and c)." Thus changing the document to read:

Representation

Because the by-laws stipulate that Academic Council will have 20 representatives, it is important that these representatives fairly reflect the various constituencies in the university. Based on the number of current faculty, Science and Engineering should have an additional representative. Because the number of Academic Council seats is fixed, the Committee considered various proposals for awarding S & E an additional seat. The proposal meeting with greatest favor was to reduce Medicine/Professional Psychology's representatives from 4 to 3 and to award the additional seat to S & E.

Motion was approved by a voice vote.

A roll call vote was taken to adopt the amended proposal.

Voting YES: Barbour, Barr, Bassett, Carlson, Castellano, Denison, Gayer, Harden, Kane, Kintner, Knapke, Mathies, Moore, Phelps, A. Smith, Sullivan, Taylor

Voting NO: Beers, Dixon, Eastep, Halki, ~~Kane~~, Kegerreis, Peterson, Thomas

Absent: Bowen, Brown, Cullman, Ferrari, Fox, Islam, Lancaster, Maneri, Renas, Schosser, Sealander, J. Smith

Motion Approved.

C. Constitution and Bylaws Revisions, Creighton Phelps reporting:

1. Mr. Phelps reviewed the amendments to the document presented at the March 4 Academic Council meeting. (Reference Attachment D.)

Mr. Phelps made a motion to incorporate the changes recommended by the Quadrennial Review Committee (reference Attachment D, pp 1-2) into the original document. Motion seconded.

Clarification: The motion before the Council is on the original document as amended by Mr. Phelps's memorandum dated March 29, 1985 (reference Attachment D).

Discussion: Page 2, Article III, Section 9B 5: context refers to the Past Faculty Vice President; Page 2, Article IV, Section 3B: language that is in the original constitution should be restored.

2. Robert Dixon made a motion to amend the original document with a substitute document (reference Attachment E). Motion seconded.

Discussion: Donald Pabst reviewed the recommended changes (Attachment E). A lengthy discussion ensued considering the title change of the chief executive officer of the faculty. President Kegerreis noted that a title change to: President of the University Faculty--then to indicate that officer to be the presiding officer--would be changing two specific current responsibilities/assignments of the President of the University.

3. Because of the late hour, a motion was made, seconded, and approved to study the matter further and to resume discussion at the May 6 Academic Council meeting.

IX. Meeting adjourned at 5:15 p.m.. Date of next meeting: May 6, 1985.